

# NEWBOTTLE PARISH COUNCIL

MONDAY 17 SEPTEMBER 2018

Clerk & Responsible Financial Officer  
Theresa Goss  
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10 September 2018

Dear Councillor,

A meeting of the Parish Council will be held on **Monday 17 September 2018 at 7.30pm** at the Memorial Hall, Charlton to transact the business set out in the Agenda below, and you are summoned to attend.

Councillor R Breese has been invited to attend as District Councillor and County Councillor.

T.Goss  
Clerk to the Parish Council

## A G E N D A

1. **Apologies for absence** - To receive any apologies for absence from the meeting.
2. **Declarations of Interest** - Members are asked to declare any interest, and the nature of that interest, which they may have in any of the items under consideration at this meeting.  
**Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.**
3. **Minutes** - To approve the minutes of the meeting held on 16 July 2018. **(Attached)**
4. **Matters Arising** - To discuss any issues arising from the minutes of the meeting held on 16 July 2018.
5. **Village Web Site** – To discuss the new village web site <https://www.charltonandnewbottle.com/> with the Editor of the site, Lisa Scanlon.
6. **Open Forum** – Members of the public are invited to raise any items which concern the Parish. **(Maximum of ten minutes in total for this item)**
7. **Reports from District and County Councillors** - To receive reports from the District and County Councillors.
8. **Village Matters**
  - i) Farthinghoe Road Vehicle Activated Sign (VAS) – To receive an update on the installation of the VAS.
  - ii) Playing Field and Pavilion/Playing Field Association (PFA) – To discuss any issues with regard to the playing field and the pavilion or the PFA.
  - iii) Grit Bin on Cartwright Road/Farthinghoe Road – The Parish Council to discuss taking over responsibility for the grit bin from the County Council.

- iv) Bus Service – To discuss the proposal for a new bus service in the Parish, which follows the 499 service being discontinued recently.

9. **Planning**

- i) To note that the following planning applications had been considered by the Parish Council, since the last meeting.

S/2018/1850/FUL

Lagonda, Farthinghoe Road, Charlton

Single storey extension to create a self-contained annexe

No comments

- ii) To note the results of planning applications determined by South Northamptonshire Council's Planning Committee/Planning Officers:

S/2018/0869/FUL & S/2018/0870/LBC

Newbottle Manor Road To Church Newbottle

Change window to door on east elevation. Remove lean-to, replace one window, change window to door and insert new door on north elevation. Replace window with door and remove a door on west elevation.

Replace one roof light and install two new roof lights on south elevation. Demolish some outbuildings.

Convert garage and adjoining sheds to habitable accommodation, reconfigure windows and doors and install new chimney and shutters. Excavation work for below ground drainage and repairs/replacements to the existing below ground pipework.

Approved

10. **Finance**

- i) Approval of Accounts for Payment - To approve the accounts for payment. **(To follow)**
- ii) Bank Reconciliation - To note the bank reconciliation. **(To follow)**
- iii) Internal Audit 2018/2019 – To consider the Letter of Engagement from Arrowing Accounting to complete the internal audit for 2018/2019. **(To follow)**

11. **Correspondence** - To circulate any items of correspondence.

12. **Meeting Dates** - Future meeting dates are as follows, and will commence at 7.30pm at the Memorial Hall, Charlton unless stated otherwise:

- 15 October 2018
- 19 November 2018
- No meeting in December 2018

13. **Items for the Next Agenda/Items of Information**